

HOME OFFICE: SPACE USED 100% FOR BUSINESS - ALL THE TIME

ORIGINAL PURCHASE DATE _____

ORIGINAL COST OF HOME _____

MAJOR REMODELING
(PRIOR TO HOME OFFICE) _____

TOTAL SQUARE FOOTAGE OF HOME _____

TOTAL SQUARE FOOTAGE OF HOME OFFICE SPACE _____

PERCENT FOR HOME OFFICE _____ (We will calculate)

<u>HOME COSTS</u>	<u>100%</u>	<u>OFFICE PORTION</u>	
HEAT	_____	_____	(We will calculate)
ELECTRICITY	_____	_____	"
WATER/SEWER	_____	_____	"
INSURANCE	_____	_____	"
MORTGAGE INTEREST	_____	_____	"
REAL ESTATE TAX	_____	_____	"
CLEANING	_____	_____	"

Other remodeling, repairs done to the office space....after starting to use it for office space...
list here.

Special Note:

SUB-S: YOU SHOULD COMPLETE ONE OF THESE FORMS, ATTACH COPIES OF SUPPORTING DOCUMENTS AND
PREPARE ON A MONTHLY BASIS. REIMBURSE YOURSELF MONTHLY